

City of West Branch

~A Heritage for Success~

Office of the City Administrator

April 27, 2011

Members of the Planning and Zoning Commission,

I am contacting you today to inform you that a meeting of the West Branch Planning And Zoning Commission will take place on Thursday May 5, 2011 at the West Branch Fire Station. The purpose of the meeting will be to consider and take action on a revised preliminary plat for phase one of the Meadows Subdivision.

I wanted to contact you today in order to provide you with advance notice of the meeting. KLM is currently working on the preliminary plat that will be considered at the meeting, and I will distribute this preliminary plat to you as soon as KLM makes it available to me.

In the meantime, along with an agenda and the minutes from the February 17, 2011 Planning and Zoning Meeting, I have included in this packet a draft preliminary plat which generally shows the area which will be considered at the Commission Meeting next week.

Please feel free to contact me with any questions that you may have.

Sincerely,



Matt Muckler
City Administrator

Cc: Mayor Kessler and Members of the West Branch City Council
Kevin Olson, City Attorney
Dave Schechinger, City Engineer
KLM Investment, Inc.